



Business Registration Process Map

1. PTB Contractor assists client to select the appropriate business structure and refers client to the PTB website to complete the online application form
2. PTB Contractor creates the invoice and sends to the client for the payment
3. Once payment received, PTB reviews and lodges the business registration application to Australian Securities and Investments Commission (ASIC) and/ or Australian Tax Office (ATO), where appropriate
4. Business registration certificate and other relevant documents including Partnership agreement, Trust deed, company Constitution emailed to client within two business day, where appropriate